



**2020 Camp Information &
Registration Forms**

A Message from the Camp Director:

Dear parents,

The changes, added protocols and new requirements we have set for the Naranjo Museum Summer Camps are in response to a very real threat to our health as humans. These changes are also in response to recommendations and regulations set by the State of Texas that we as a camp program must follow.

We apologize for the inconvenience these new protocols may cause to you and your family, but please trust that these changes are necessary to create a safer camp experience for the campers and staff.

Working together, we can make this a fun and safe experience for campers. We look forward to seeing kids come to camp and take part in the fun activities we have planned.

We greatly appreciate your help and support of the Naranjo Museum of Natural History.

Thank you,

Veronica Amoe
Camp Director/Museum Manager

COVID-19 HEALTH PROTOCOLS FOR **PARENTS AND CAMPERS**

Please read before registering your child for camp.

Social Distancing and Crowd Limitations

- The number of campers per week will be limited to 10 campers.
- No more than two campers per classroom table.
- Teachers and assistants will remind campers to remain separate.
- No partners or group projects.
- Only campers and staff will be allowed in the classroom. and the Education Office. Sign In and Sign Out with ID checks will be done digitally by museum staff in the foyer.
- Camp presentations on Fridays that would normally be with parents will be with camp teacher and assistant(s) only.
- Campers will keep a distance from other visitors when in the exhibit hall. Campers will go on exhibit hall tours earlier in the day to avoid potential crowds.

Health Monitoring

- The temperature of all campers will be measured before entering the Museum and being signed-in; any camper exhibiting a fever of 100.4 or above will be sent home with their parent or guardian. Campers must be without a fever above 100.4 for 24 hours before returning to camp.
- The temperature of all employees will also be measured before entering the museum; any employees exhibiting a fever of 100.4 or above will be sent home. Upon entering the building, employees must wash or sanitize their hands. The museum is also putting extensive health maintenance requirements in place for employees to follow throughout the day.
- Should a camper test positive for covid-19 during or after attending the camps, we ask that parents inform Veronica Amoe immediately by calling 936-404-9202.
- Children showing any visible symptoms will be quarantined with supervision and a parent will be called to pick up their child.

Cleaning and Sanitation

- Upon entering the museum, campers must wash or sanitize their hands.
- Campers will wash or sanitize their hands often throughout the camp day especially before returning to the classroom from exhibit hall tours, bathroom trips, and before/after lunch.
- All staff who engage with campers will wear face masks.
- All campers will be encouraged to wear face masks. Masks will be available to purchase at the museum.
- The museum is installing more hand sanitizing stations and instituting heightened cleaning protocols, including frequent environmental cleaning and disinfection of “high-touch” door handles, and restrooms.
- Camp classrooms will be cleaned and sanitized at the end of each camp day.
- Campers will have an assigned seat and space in the classroom.
- Teachers and TAs will sanitize surfaces and handles frequently throughout the day.
- All materials and supplies used in camp will be packaged or sterilized.
- Campers are encouraged not to share personal electronic devices. Electronic devices cannot be used during the camp curriculum portion of the day.
- In order to create a possible “low touch” Before and After camp environment we will eliminate touch items like board games and building sets from the room. This summer we will provide coloring pages and activity sheets to younger campers and screen short movies for all ages. All campers will be permitted to use personal electronic devices during the extended day periods. Campers will be encouraged not to share personal electronic devices.

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How to Register for Camp

To register your child for summer camp, you must submit a registration form along with full payment for each week your child plans to attend.

Registration Forms

One Registration Form and one Health Care Form should be completed for each child you are registering for camp. All sections of the registration form and health care form should be completed including release signatures. Registration is not complete without payment and completed forms. Your child's camp place will not be saved without a completed registration.

Payment

To complete registration, you must pay full amount for each week your child is registered for. Payment can be taken over the phone. The Naranjo Museum accepts: Mastercard, visa, discover, cash or check.

At the Museum

You may register your child at the museum, we have forms available and you can pay at that time. Check www.naranjomuseum.org for hours.

Email

You can print off a registration form online and submit it via email. This can be done by either scanning the registration form or taking a very clear photo of it using your smart phone.

Registration forms need to be emailed to Veronica Amoe at veronica@naranjomuseum.org.

Once the form is received, you will be called for payment and emailed your conformation after payment. If you are not contacted within 2 business days, check email address and if it correct, call Veronica Amoe at (936)-404-9202.

Mail

Registration forms need to be mailed to:

**Naranjo Museum of Natural History
5104 South 1st. St.
Lufkin, TX 75901**

If you are not contacted for payment 3 or 4 days after you mail the registration form, contact Veronica Amoe at (936)-404-9202

Cancellations/Refunds

Due to high demand for camp positions, there are no full refunds for completed camp registration. To receive a 50% refund, you need to email a cancellation request to Veronica Amoe at veronica@naranjomuseum.org *10 days or more before the starting date of your camp week*. You will not receive a refund if you cancel less than 10 days before the starting date of your camp week.

Camp Dates & Descriptions

CAMP DATES	TIMES	AGE GROUP	CAMP	COST/Member Cost
July 6th-10th	10-3	1st-3rd grade	Dinosaurs, Space and Science	\$90/\$80
July 13th-17th	10-3	4th-6th grade	Dinosaurs, Space and Science	\$90/\$80
July 27th-31st	10-3	4th-6th grade	Dinosaurs, Space and Science	\$90/\$80
August 3rd-7th	10-3	1st-3rd grade	Dinosaurs, Space and Science	\$90/\$80

Camp Times

Camps are Monday-Friday 10am-3pm.

Camp Ages

Your child must be at least 6 years old and must be going into 1st-6th grade as of fall 2020 to participate in Naranjo Museum Summer Camps. Camp weeks are separated by age groups (1st-3rd or (4th-6th).

There are 10 camp positions available per week. Register early to ensure a place for your child.

Drop off/Pick Up

All parents entering the building to drop off or pick up will be required to wear a mask. For pick up parents will need to show a photo id to pick up their child.

In place of a sign in, camp staff will keep track of drop off/pick up digitally.

Camp Descriptions

Dinosaurs, Space and Science

We have updated our camp these to include dinosaurs, space and science. Each week will include a variety of crafts, experiments and activities.

Though the camp themes are the same, there will be differences between the camps for those who wish to attend both weeks for their age group.

Morning/After Care (new in 2020)

	TIMES	COST PER WEEK	MEMBER COST
MORNING CARE	7:45am-10am	\$10	\$6
AFTERNOON CARE	3:00pm-5:30pm	\$10	\$6
BOTH		\$15	\$10

Morning Care and Afternoon Care are available for children who need to arrive before 10am and stay after 3pm. Campers will be cared for by camp staff. Campers may play games, watch a movie and socialize during morning and afternoon care.

Morning Care

For morning care, campers will check in and be in the classroom till around 8:30am. Morning camp will take place in the classroom. Children will be able to play with toys/devices that they bring at their table and a movie will be played.

Afternoon Care

For afternoon care, children will be in the classroom until around 4:30pm, at 4:30pm they will be in the museum for play time. Children will be able to play with toys/devices that they bring at their table and a movie will be played.

Snacks

Snacks will no longer be provided by camp. Campers in morning/afternoon care will need to bring their own snacks and drinks.

FAQs for Morning and Afternoon Care:

Q: What if I only need morning/afternoon care for one day?

A: If you only need morning/afternoon care for one day, you must pay the price for the full week.

Q: If I am not preregistered for morning/afternoon care, can I add it on later?

A: Yes, as long as you notify the camp director (Veronica Amoe) and pay the price for care, no later than the Friday before your camp week starts.

Camp Daily Schedule

7:45am-10am	Morning Care (if registered)
10:00am-12:00pm	Learning Session 1
12:00pm-1:00pm	Lunch/Recess
1:00pm-3:00pm	Learning Session 2
3:00pm-5:30pm	Afternoon Care (if registered)

Drop Off/Sign In 9:45am

- Parents will be required to wear a mask for drop off and pick up.
- In place of a sign in sheet, camp staff will be tracking this information digitally.
- Each camper will have their temperature taken before entering the classroom.
- Campers running a temperature higher than 100.4 degrees will not be permitted to stay for camp.
- Campers showing symptoms listed by the State of Texas will not be permitted to stay at camp.
- Parents will be asked to provide the following information upon drop off: Your name, the name of the person dropping off, verification that your child has not shown any symptoms of covid-19 or been tested positive for covid-19, verification that no persons living with the child have tested positive for covid-19 or shown symptoms for covid-19.
- Campers may not enter the classroom until the sign in process is complete.
- Parents may not enter the classroom.
- Parents waiting to drop off need to keep a 6ft distance from other parents.

Pick up/Sign out 3:00pm

- Campers must be picked up from the classroom.
- Camp staff will need to verify the person picking up matches the name given during drop off.
- Parents picking up must show photo id.
- Unless you are registered for afternoon care, your child must be picked up no later than 3:15pm.

Additional Camp Information

Contact Information for Naranjo Museum Summer Camps:

Veronica Amoe, veronica@naranjomuseum.org, (936)-404-9202

Camp Supervision: Camps are instructed and supervised by qualified staff and volunteers. All museum staff and volunteers have been through extensive background checks and training.

Camp Shirt : Camp shirts are not available for summer 2020.

Check In/Check Out: See sign in/sign out page.

Lunches: Parents need to pack their children a sack lunch, a couple of snacks and plenty of water. If your child does not have a lunch, the parent is responsible for bringing the child a lunch to the museum by 11:45am. Lunches brought to children will need to be dropped off in the ticket office.

Clothing: Children are asked to wear comfortable clothes and shoes that can get messy. Closed-toe shoes are recommended for outside play. Campers are encouraged but not required to wear masks.

Toys/Electronics: Toys and electronics are permitted for children to use during free time or before/after care. The Naranjo Museum and staff are not responsible for any loss or damages to anything sent with your child. Campers may not share devices or toys with other campers.

Outside Play: Campers are taken outside after lunch for supervised playtime. Temperatures are closely monitored and children are not taken outside during particularly hot days.

Cancellation Policy: Due to high demand for camp positions, there are no full refunds for completed camp registration. To receive a 50% refund, you need to email a cancellation request to Veronica Amoe at veronica@naranjomuseum.org *10 days or more before the starting date of your camp week*. You will not receive a refund if you cancel less than 10 days before the starting date of your camp week. Covid-19 related cancellations will be dealt with on a case-to-case basis.

Medical Policy: Museum staff are only permitted to administer basic first aid to children unless otherwise stated in the child's medical information on registration form. Parents will be called should children feel ill, children running fever or throwing up will be asked to be picked up. In the event of a medical emergency, assistance will be called from Dr. Naranjo's Home Health company (next door to the museum). If necessary, 911 will be called and first response will take children to the closest hospital. *At this time, we are unable to accommodate children with special medical, behavioral and/or mental needs.*

Camp Rules/ Discipline Policy: Camp rules are explained the first day of camp and are gone over throughout the week. Camp rules are: Be kind to each other, Be respectful to the teacher, museum visitors and museum property, Participate in lessons and activities and of course have fun. Camp rules are explained with an emphasis on choices and communication. Should a child's choices cause continued disruption or harm to the other campers, you will be asked to pick up your child. You may bring them back the following day should you choose, however, if a camper's choices compromise the safety and well being of the other campers, your child may be asked to not return to camp. There are no refunds for camper dismissal as a result of poor discipline. If your child does not choose to cause harm to other campers, but their behavioral patterns/choices continue to distract or disrupt campers or camp activities, you may be asked to pick up your child. There is not enough camp staff to care for campers one-on-one. If you have any questions regarding behavioral expectations after reading camp information, please contact Veronica Amoe at veronica@naranjomuseum.org. With new health precautions, it is even more important that a child is able to listen and follow directions given by camp staff.

Frequently Asked Questions

How can I guarantee my child gets the camp they want? There are limited camp weeks and camp spots (10 campers per camp). To guarantee your child gets into camp, register them as soon as possible.

What changes are being made in response to COVID-19? Please read the "COVID-19 Health Protocols" page to see changes.

What information has the museum used to plan health protocols? State of Texas Health Protocols for Museums and Day Camps, CDC information for camps, other museum protocols (HMNH, MFAH, DSP), American Camp Association and protocols set by school/daycare systems.

Is my child required to wear a mask? Though not required, we strongly encourage campers to wear masks to limit the spread of respiratory droplets caused from coughing, sneezing and talking. Children wearing masks will be encouraged by staff to keep the mask on, not to share the mask and keep the mask with them at all times. Masks are available at the museum for \$1. Museum staff will be wearing masks when in contact with campers and masks are required for museum visitors.

Can my child be placed in a different age group? No. Age groups are separated for a purpose and no exceptions will be made.

Can I bring lunch to my child? Can I stay and eat lunch with them? Yes, but the lunch will need to be left in the ticket office. Parents are not permitted in the classroom.

How to I contact my child during camp? You should first call (936)-639-3466 to get in touch with the museum who will inform camp teachers. If it is an emergency, you may contact Veronica directly at (936)-404-9202.

Can I come to camp to give my child needed medication? Absolutely, as we are not allowed to administer medication to children, you are welcome to come and give your child medicine. Please inform of us the schedule on Health Care Form, or for unscheduled medicine, you may call the museum ahead of time. We will bring the camper to you, please do not enter the classroom.

Are movies shown at camp? How are movies selected? Movies are mostly shown during morning drop off times and lunch. Movies are not shown during instructional time. Movies are selected based on relevance to the week's topic and viewing age group.

Are all the weeks different? The last four weeks of camp will include Dinosaurs, Space and Science activities. We will try to differ the camps for campers who wish to attend both camps in their age group.

Naranjo Museum Camp Registration Form

Camper Information

Child's Name: _____ Age: _____

DOB: _____ Grade(fall 2020): _____

Camp Selection

Please check which camps you are registering your child for and if you would like to add morning or after care.

SELECT	CAMP DATES	TIMES	AGE GROUP	CAMP	COST/Member Cost	MORNING CARE \$10/\$6	AFTER CARE \$10/\$6	BOTH \$15/\$10
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Contact Information

Contact Parent/Guardian _____ Relationship: _____

Primary Phone: _____ Secondary Phone: _____

Email: _____

Emergency Contact: _____ Relationship: _____

Primary Phone: _____ Secondary Phone: _____

Persons allowed to pick up my child: _____

(note: you will be asked to update the pick up person each day during sign in for your child's safety)

Release and Waiver: Type names in release paragraph and fill out completely.

If your child's photo CANNOT be posted on social media, please check here _____

The Naranjo Museum of Natural History ("the Naranjo Museum") is offering the camps as shown above as (the "Camps" or "Camp"). Although the Naranjo Museum hopes that no student ("camper" "child") is ever injured or hurt, injuries are a possibility of participation in the camps. The risk of injuries is a risk that the students and their legal guardians voluntarily agree to assume in exchange for the privilege of registering for and participation in the camps. The students and their guardians understand and agree that the risk is not a risk that the Naranjo Museum assumes and that the Naranjo Museum is not responsible for any injuries to the student. Accordingly, _____ (the "guardian"), the legal guardian of _____ (the "student" "camper" "child") voluntarily releases, discharges and waives the right to sue the Naranjo Museum and its directors, offices, employees, volunteers, agents and all person acting by, through, under or in concert with the Naranjo Museum (collectively, the "released parties") for any and all losses, demands, claims, suits, causes of action, liability, costs, expenses and judgments whether arising in equity, at common law or by statute, under the law of contracts, torts or property, for personal injury (including without limitation emotional distress), arising in favor of the guardian, the student or anyone claiming through us based upon, in connection with, relating to or arising out of, directly or indirectly, the student's participation in the camps (collectively "camps") EVEN IF ANY SUCH CLAIMS ARE DUE TO THE RELEASED PARTIES' OWN NEGLIGENCE, STRICT LIABILITY WITHOUT REGARD TO FAULT, VIOLATION OF STATUTE, OR OTHER FAULT, INCLUDING AN NEGLIGENT ACT, OMISSION, OR INTENTIONAL ACT, OMISSION, OR INTENTIONAL ACT INTENDED TO PROMOTE MY CHILD'S SAFETY OR WELL-BEING. The guardian and student hereby give their permission to the Released Parties to obtain emergency medical treatment for the student if any Released Party deems in its discretion that such emergency medical treatment is necessary. The student and the guardian acknowledge and agree that any photos, videos, pictorial images, voice recording, or quotations including those of student take or created by any Released Party (including without limitation any taken by any photographer or videographer paid by or volunteering for any Released Party) during or relating to the Camp are the sole property of the Naranjo Museum and may be used in future publications, web pages, promotions, advertisements and exhibits of the Naranjo Museum (or any other person authorized to use such images by the Naranjo Museum without the need of any additional permission from or consideration to the student or guardian. I release and waive for myself, the student and anyone claiming through us all claims based on the right of privacy, right of publicity, moral rights or any other intellectual property rights related to the rights granted by me to the Naranjo Museum.

I understand that I am registering my child for the Naranjo Museum Summer Camps during a global outbreak of COVID-19. I understand that COVID-19 can infect people of all ages and is spread from person to person through contact that is close enough to share droplets generated by coughing, sneezing and even just breathing. I understand that choosing to send my child to the Naranjo Museum Summer Camps is voluntary and that I cannot hold the Naranjo Museum Summer Camps or the Naranjo Museum of Natural History responsible should my child contract COVID-19 or any symptoms of COVID-19.

I acknowledge that I have read all the information regarding the camps at the Naranjo Museum of Natural History including the modified safety and health protocols in response to COVID-19. By signing this release and waiver I agree to follow the protocols set by the Naranjo Museum Summer Camps and the Naranjo Museum of Natural History

Parent/Guardian Printed Name: _____

Parent/Guardian Signature: _____ Date: _____

Payment Please note that FULL payment for each week is required for registration.

Are you a museum member? ___yes (will be verified before payment) ___no Total Payment due: _____

___ Check (# _____)

___ Cash

___ Mastercard ___ Visa ___ Discover

CC # _____ Exp. _____

