

**Naranjo Museum of Natural History**  
**APPLICATION FOR EMPLOYMENT**

It is our policy to comply with all applicable state and federal laws prohibiting discrimination in employment based on race, color, sex, religion, national origin, disability or other protected classification.

Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Position you are applying for: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ DOB: \_\_\_\_\_ Email

Address: \_\_\_\_\_ Are you

authorized to work in the U.S. on an unrestricted basis? \_\_\_\_ yes \_\_\_\_ no

How did you learn of this opening? \_\_\_\_\_

Have you worked here before? \_\_\_\_ yes \_\_\_\_ no

Why would you like to work here? \_\_\_\_\_

When would you be available to start? \_\_\_\_\_

Have you been informed the essential functions of the job or have you been shown a copy of the job description listing the essential functions of the job? \_\_\_\_ yes \_\_\_\_ no

Can you perform these essential functions with or without reasonable accommodations? \_\_\_\_ yes \_\_\_\_ no

Are there any hours, shifts or days you cannot or will not work? (Example: school hours Monday-Friday 8am-4pm) \_\_\_\_\_

Do you speak any other language besides English? If yes please tell us what language \_\_\_\_\_

Are you willing to work overtime as required? \_\_\_\_ yes \_\_\_\_ no

Have you ever been convicted of a felony? \_\_\_\_ yes \_\_\_\_ no

If yes, describe conditions: \_\_\_\_\_

**Education History**

High School: \_\_\_\_\_ Year Graduated: \_\_\_\_\_ Diploma/Degree: \_\_\_\_\_

College/Univ.: \_\_\_\_\_ Year Graduated: \_\_\_\_\_

Degree: \_\_\_\_\_ Major: \_\_\_\_\_ Minor: \_\_\_\_\_

College/Univ.: \_\_\_\_\_ Year Graduated: \_\_\_\_\_

Degree: \_\_\_\_\_ Major: \_\_\_\_\_ Minor: \_\_\_\_\_

Other Schooling or Training: \_\_\_\_\_

In addition to your work history (reverse side), what other experiences, skills, experience or qualifications that would especially fit you for the position?

\_\_\_\_\_  
\_\_\_\_\_

## Work History

Most Recent Employer: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Starting Position: \_\_\_\_\_ Starting Wages: \$ \_\_\_\_\_ per \_\_\_\_\_

End Position: \_\_\_\_\_ End Wages \$ \_\_\_\_\_ per \_\_\_\_\_

Name and Title of Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

Description of Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Previous Employer: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Starting Position: \_\_\_\_\_ Starting Wages: \$ \_\_\_\_\_ per \_\_\_\_\_

End Position: \_\_\_\_\_ End Wages \$ \_\_\_\_\_ per \_\_\_\_\_

Name and Title of Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

Description of Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

## Additional References

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

## APPLICANT'S CERTIFICATION/AGREEMENT/LIABILITY RELEASE

Please complete (including space within paragraph).

I certify that the facts set forth in this Application for Employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements, omissions or misrepresentations may result in my dismissal. I authorize the Company to make investigation of any of the facts set forth in this application and release the Company from any liability.

I understand that employment at this company is "at-will", which means that either I or the Company can terminate the employment relationship at any time, with or without prior notice and for any reason not prohibited by statute. All employment is continued on that basis. I understand that no supervisor, manager or executive of this Company, other than the president in a signed writing has any authority to alter the forgoing.

I understand that a criminal background check will be conducted to ensure the safety of museum visitors, staff and volunteers.

The Naranjo Museum of Natural History ("the Naranjo Museum") is offering an employment opportunity to the applicant above ("the job" "position" "employment"). Although the Naranjo Museum hopes that no employee ("staff" "employee" "applicant") is ever injured or hurt, injuries are a possibility during employment. The risk of injuries is a risk that the employee and their legal guardians voluntarily agree to assume in exchange for the employment. The employee understands and agrees that the risk is not a risk that the Naranjo Museum assumes and that the Naranjo Museum is not responsible for any injuries to the employee. Accordingly, \_\_\_\_\_ (the "employee") voluntarily releases, discharges and waives the right to sue the Naranjo Museum and its directors, offices, employees, board, volunteers, agents and all person acting by, through, under or in concert with the Naranjo Museum of Natural History (collectively, the "released parties") for any and all losses, demands, claims, suits, causes of action, liability, costs, expenses and judgments whether arising in equity, at common law or by statute, under the law of contracts, torts or property, for personal injury (including without limitation emotional distress), arising in favor of the guardian, the employee or anyone claiming through us based upon, in connection with, relating to or arising out of, directly or indirectly, the employee's employment EVEN IF ANY SUCH CLAIMS ARE DUE TO THE RELEASED PARTIES' OWN NEGLIGENCE, STRICT LIABILITY WITHOUT REGARD TO FAULT, VIOLATION OF STATUTE, OR OTHER FAULT, INCLUDING AN NEGLIGENT ACT, OMISSION, OR INTENTIONAL ACT, OMISSION, OR INTENTIONAL ACT INTENDED TO PROMOTE MY CHILD'S SAFETY OR WELL-BEING. The employee hereby gives their permission to the Released Parties to obtain emergency medical treatment for the employee if any Released Party deems in its discretion that such emergency medical treatment is necessary. The employee and the guardian acknowledge and agree that any photos, videos, pictorial images, voice recording, or quotations including those of employee take or created by any Released Party (including without limitation any taken by any photographer or videographer paid by or volunteering for any Released Party) during or relating to the Camp are the sole property of the Naranjo Museum and may be used in future publications, web pages, promotions, advertisements and exhibits of the Naranjo Museum (or any other person authorized to use such images by the Naranjo Museum without the need of any additional permission from or consideration to the employee. I release and waive for myself, the employee and anyone claiming through us all claims based on the right of privacy, right of publicity, moral rights or any other intellectual property rights related to the rights granted by me to the Naranjo Museum. I acknowledge that I have read all the information regarding the position at the Naranjo Museum of Natural History.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Applicants under 18 years must have a guardian name and Signature.

Guardian Name (printed): \_\_\_\_\_

Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_