

# 2026 Night at the Museum Information & Registration Forms

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# How to Register for Night at the Museum

*To register your child for the Night at the Museum, you must submit a registration form along with payment for the session your child plans to attend.*

## Registration Forms

One registration form and one health form is required to be completed for **EACH** child you are registering for Night at the Museum. All sections of the registration form and health care form which includes **ALL** release signatures are required for registration. **Registration is not complete without payment and completed forms. Your child's place will not be saved without complete registration. Please note when sending forms electronically: Signatures must be handwritten, digital signatures typed out on a computer or device will be considered invalid.**

## Payment

To complete registration, **YOU MUST PAY THE FULL AMOUNT FOR EACH SESSION YOUR CHILD(REN) IS REGISTERED FOR.** Card payments can be taken over the phone (936)-639-3466. The Naranjo Museum of Natural History accepts: Mastercard, Visa, Discover, cash, or checks made out to the Naranjo Museum of Natural History.

## Where to Register:

You may register your child in person (check our website [www.naranjomuseum.org](http://www.naranjomuseum.org) for our hours).

You can print off a registration form online and submit it via email. This can be done by either scanning the registration form or taking a very clear photo of it using your smartphone. Most smartphones have a "files" app that allows you to scan documents and store them as a PDF file on your phone that you can then email.

## Where to Register Continued:

**Mail:** If mailing in registration forms to the museum use the address below: Naranjo Museum of Natural History  
5104 South 1st St.  
Lufkin, TX 75901

**Please allow time for us to receive the forms.** If you do not hear from us within 5 days after you mailed the forms please contact the museum at (936)-639-3466.

## Cancellations/Refunds:

Due to high demand for Night at the Museum positions, **there are no full refunds for completed registration. To receive a 50% refund,** you need to email a cancellation request to [info@www.naranjomuseum.org](mailto:info@www.naranjomuseum.org) **10 days or more before the starting date of your child's registered camp session. You will not receive a refund if you cancel less than 10 days before the starting date of your child's registered session.**

## **Night at the Museum Date and Times**

Night at the Museum runs from 5:00pm-9:00pm on Saturday, February 14th, 2026.

## **Participant Ages**

Your child must be at least 5 years old to participate in the Naranjo Museum Night at the Museum.

## **Drop off/Pick up**

Parents when dropping off campers and picking them up will need to sign in/out their child. If someone different is picking them up please inform the museum instructor.

## **Snacks**

**Popcorn and Pizza will be provided by the museum;** Campers with food sensitivities will need to bring their own snacks and drinks.

## **Drop off/Sign in**

Parents must walk their children inside of the building and sign their children in. Parents may not drop children off until sign-in is complete. Parents will need to provide the name of the person who will be picking up their child.

## **Pick up/Sign out**

Students must be picked up from the classroom. Museum staff will need to verify the person picking up matches the name given during drop off time. The person picking up the child may be asked to show their ID to verify identification.

# **Additional Information**

## **Contact Information for Naranjo Museum:**

Call (936)-639-3466 or email [info@naranjomuseum.org](mailto:info@naranjomuseum.org)

## **Camp Supervision:**

Camps are instructed and supervised by qualified staff and volunteers. All museum staff and volunteers have been through extensive background checks and training.

## **Check in/Check out:**

See sign in/sign out page.

## **Clothing:**

Campers are asked to wear comfortable clothes and shoes that can get messy. Closed-toe shoes are recommended.

**Toys/Electronics:**

Toys and electronics are permitted for children during Night at the Museum. The Naranjo Museum and staff are not responsible for any loss or damages to anything sent with your child.

**Cancellation Policy:**

Due to high demand for Night at the Museum positions, there are no full refunds for completed sessions. To receive a 50% refund, you need to email a cancellation request to [info@naranjomuseum.org](mailto:info@naranjomuseum.org) 10 days or more before the starting date of Night at the Museum. You will not receive a refund if you cancel less than 10 days before the starting date of Night at the Museum.

**Medical Policy:**

Museum staff are only permitted to administer basic first aid to children unless otherwise stated in the child's medical information on registration form. Parents will be called should children feel ill, children running fever or throwing up will be asked to be picked up. In the event of a medical emergency, assistance may be called from A Pineywoods Home Health Company (next door to the museum). If necessary, 911 will be called and the first response will take children to the closest hospital. At this time, we are unable to accommodate children with special medical, behavioral and/or mental needs.

## Additional Camp Information (continued)

**Museum rules/Discipline Policy:**

Rules are explained at the beginning of Night at the Museum.

**Museum Rules:**

1. Be respectful to each other and each other's property
2. Be respectful to the teacher, assistants, museum visitors, etc.
3. Be respectful to the museum and its property
4. Participate in activities
5. HAVE FUN!!

Museum rules are explained with an emphasis on choices and communication. The child will be given a verbal warning about their poor choice and reminded of museum rules, the second time the child will be separated and given time (the amount of their age) to reflect on their choices. Should a child's choices cause continued disruption or harm to the other students, you will be asked to pick up your child. If your child does not choose to cause harm to other students, but their behavioral patterns/choices continue to distract or disrupt students or museum activities, you may be asked to pick up your child. **There are no refunds for camper dismissal as a result of poor behavior.**

There are not enough camp staff to care for campers one-on-one. If you have questions regarding behavioral expectations after reading camp information, please contact Erin Gentry at [eringentry@naranjomuseum.org](mailto:eringentry@naranjomuseum.org).

# Frequently Asked Questions

**Q: Who can sign up for Night at the Museum?** *A: Members of the Naranjo Museum have exclusive access to attend Night at the Museum. To become a museum member, you can contact the Naranjo Museum at 936-639-3466.*

**Q: How do I contact my child during camp?**

*A: You should first call (936)-639 -3466 to get in touch with the museum who will inform museum staff.*

**Q: Can I come to give my child needed medication?** *A: Absolutely, as we are not allowed to administer medication to children, you are welcome to come and give your child medicine. Please inform us of the schedule on Health care form, or for unscheduled medicine call the museum ahead of time. We will bring the student to you, please do not enter the classroom.*

# CAMP HEALTH RECORD FORM

## Camper Information

Child's Name (first, middle,last): \_\_\_\_\_

Date of Birth: \_\_\_\_\_ M/F: \_\_\_\_\_ Age: \_\_\_\_\_

Contact Parent/Guardian (*print name*): \_\_\_\_\_

Emergency Phone #1: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Emergency Phone #2: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Campers Primary Doctor: \_\_\_\_\_ Phone: \_\_\_\_\_

## Insurance Information (in case of an emergency)

This camper is covered by family medical/hospital insurance. YES \_\_\_ NO \_\_\_ Insurance

Company Name: \_\_\_\_\_ Policy

Number: \_\_\_\_\_ Subscriber: \_\_\_\_\_

In the following space, please inform us of any medical information regarding your child that the Naranjo Museum Summer Camp Program should be informed about. This includes allergies, medical conditions/concerns, behavioral patterns or any restrictions your child might have regarding camp.

This health history is correct and accurately reflects the health status of the camper to whom it pertains. Campers have permission to participate in all camp activities except as noted by me/or an examining physician. If I cannot be reached in an emergency, I give permission to the camp to get the camper to an emergency room in the most expedient manner possible. In the case of an emergency, I give the camp permission to obtain assistance from A Pineywoods Home Health Care and give permission to A Pineywoods Home Health staff such as but not limited to A Pineywoods Home Health nurses to give care or aid to my child. Additionally, I give permission for a physician selected by the camp to hospitalize and secure proper treatment for campers, including but not limited to ordering injections, anesthesia, surgery, x-rays and other tests related to the health of the camper. I understand this information on this form will be shared on a "need to know" basis with camp staff. I give permission to photocopy this form. In addition, the camp has permission to obtain a copy of the camper's health record from providers who treat the camper and these providers may talk with the program's staff about the camper's health status in the event of an emergency.

Signature of Contact Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

## **Release and Waiver**

**Type/Write names in release paragraph and fill out completely**

**If your child's photo CANNOT be posted on social media, please check here. \_\_\_\_\_**

*The Naranjo Museum of Natural History (“(the) Naranjo Museum”) is offering the camps as shown above as (the “Camps’ ” or “Camp”. Although the Naranjo Museum hopes that no student (“camper” “child”) is ever injured or hurt, injuries are a possibility of participation in the camps. The risk of injuries is a risk that the students and their legal guardians voluntarily agree to assume in exchange for the privilege of registering for and participation in the camps. The students and their guardians under*

*stand and agree that the risk is not a risk that the Naranjo Museum assumes and that the Naranjo Museum is not responsible for any injuries to the student. Accordingly, \_\_\_\_\_ (the “guardian”), the legal guardian of*

*\_\_\_\_\_ (the “student” “camper” “child”) voluntarily releases, discharges and waives the right to sue the Naranjo Museum and its directors, offices, employees, volunteers, agents and all person acting by, through, under or in concert with the Naranjo Museum (collectivity, the “released parties”) for any and all losses, demands, claims, suits, causes of action, liability, costs, expenses and judgments whether arising in equity, at common law or by statute, under the law of contracts, torts or property, for personal injury (including without limitation emotional distress), arising in favor of the guardian, the student or anyone claiming through us based upon, in connection with, relating to or arising out of, directly or indirectly, the student's participation in the camps (collectively “camps”) EVEN IF ANY SUCH CLAIMS ARE DUE TO THE RELEASED PARTIES' OWN NEGLIGENCE, STRICT LIABILITY WITHOUT REGARD TO FAULT, VIOLATION OF STATUE, OR OTHER FAULT, INCLUDING AN NEGLIGENT ACT, OMISSION, OR INTENTIONAL ACT, OMISSION, OR INTENTIONAL ACT INTENDED TO PROMOTE MY CHILD'S SAFETY OR WELL-BEING. The guardian and student hereby give their permission to the Released Parties to obtain emergency medical treatment for the student if any Released Party deems in its discretion that such emergency medical treatment is necessary. The student and the guardian acknowledge and agree that any photos, videos, pictorial images, voice recording, or quotations including those of student take or created by any Released Party (including without limitation any taken by any photographer or videographer paid by or volunteering for any Released Party) during or relating to the Camp are the sole property of the Naranjo Museum and may be used in future publications, web pages, promotions, advertisements and exhibits of the Naranjo Museum (or any other person authorized to use such images by the Naranjo Museum without the need of any additional permission from or consideration to the student or guardian. I release and waive for myself, the student and anyone claiming through us all claims based on the right of privacy, right of publicity, moral rights or any other intellectual property rights related to the rights granted by me to the Naranjo Museum.*

*I acknowledge that I have read ALL the information regarding the camps at the Naranjo Museum of Natural History. By signing this release and waiver I agree to follow the protocols set by the Naranjo Museum Summer Camps and the Naranjo Museum of Natural History.*

Parent/Guardian Printed Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ **Payment -Office use only**

**Date of Payment:** \_\_\_\_\_ **Method of Payment:** \_\_\_\_\_ **Amount Paid:** \_\_\_\_\_